

## Internal Quality Assurance Cell

Minutes of first meeting of IQAC Academic session 2016-17

Agenda: To set the targets for the institutional action plan for the academic year 2016-17. A Meeting of IQAC was held in the principal office under the chairmanship of Mrs. Nutan Sharma in the month of August. Mrs. Jyoti bala IQAC coordinator told about the agenda of the meeting as follows

1. To discuss the activities to be performed this semester.
2. To review the series of events proposed by faculty members of different departments.
3. To sensitize the students toward the various issues like the menace of drug addiction prevalent in this border area of Punjab's.
4. To propose the activities of NSS units during the current session and improve students' enrolment in such types of activities.
5. To develop the feeling of patriotism among the students , celebrating various national days at the college level.
6. To improve the physical infrastructure and wifi. Connectivity.

Members present in the meeting were;-

- Chairperson officiating Principal Ms. Nutan Sharma
- Council Members

Dr. Ranjit Singh

Mr. Bhupinder Singh

Mrs. Vinod Bala

Mr. Lalit Sharma

IQAC Coordinator; Mrs Jyoti Bala

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### Minutes of second meeting of IQAC Academic session 2016-17.

Time: 11:00a.m

Venue: Principal Office.

Agenda: To assess the final outcome of the proposals made in beginning of the current session 2016-17.

Principal chaired a meeting of IQAC. The meeting was held in principal office on April 2017. The principal appreciated the teamwork of different committees of college. The action taken report as follows.

- NSS department of the college celebrated Swash Bharat Abhiyaan on 12.08.16 and Quit India Day on 9.8.16. It also organized poster making competitions on independence day.
- Botany department of the college planted trees in the college campus on the occasion of Ganesh mahaotsav. A seminar on drug addiction was organized.
- College was provided with addition in infrastructure facilities to use the needs of changing times.

Principal expressed his satisfaction at the completion of targets and asked the members to give proposals for quality initiatives for the session 2017-18.

- Chairperson Principal Ms. Nutan Sharma
- Council Members

Dr. Ranjit Singh

Mr. Bhupinder Singh

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Mr. Lalit Sharma

IQAC Coordinator; Mrs Jyoti Bala



