

## **IQAC meeting held on 24 November 2021 & Action taken report**

Members Present:-

Dr. Harvinder Singh Bhalla (Chairperson)

Miss Surinder Kaur (Co-ordinator)

Mr. Lalit Sharma (member)

Dr. Kulwant Singh (Member)

Mrs. Prabhjot Kaur

Dr. Baljeet Singh

Mrs. Ramadeep Kaur

Mr. Subhash Maini

Mrs. Sangeeta Agnihotri

Mrs. Jaspreet Kaur

### **Agenda**

- To review admission process.
- To focus on student centric activities
- To plan activities for students' support and progression.
- to get vocational courses and skill oriented courses from Jagat Guru Nanak Dev State Open University for the session 2021-2022..
- To discuss about re-constitution and working of various clubs and committees. .
- To discuss infrastructural requirements.
- To discuss academic interactions.
- To plan activities for promoting research among faculty members.
- To sensitize students towards gender equality

### **Reviewing of Admission Process**

It was felt by the Principal and IQAC members that there is a need to review the admission process for the growth of the college. faculty members have been assigned the responsibility to take necessary efforts to increase admission in the college.

### **Student Centric Activities**

The Principal expressed the need for student centric activities..

### **Students Support and Progression**

In order to enhance the verbal, soft and technical skills of the students, various departments of the college were assigned the responsibility to organize workshops/seminars and training sessions for the students

### **Skill Related Courses**

He also expressed the need for skill-oriented Add on courses and Certificate Courses in order to enhance the skills of students.

### **Re-constitution and working of various clubs and committees**

The constitution of various clubs and committees responsible for the conduct of distinct co-curricular activities in the college was reviewed and discussed.

### **Infrastructural Requirements**

A discussion regarding the requirement of white wash and repair and writing off the old lab equipments of departments was held. Mr. Harpreet Singh and Mr. Subhash Maini were given the responsibility to take the requirement from different departmental heads and make necessary arrangements

### **Promotion of Academic interactions**

It was proposed to promote academic interactions by organizing seminars/workshops in various departments for the teachers as well as for the students.

### **Sensitizing students towards Gender Equality**

Dr. Manpreet Kaur was assigned the responsibility to organize seminars on the issues related to gender equality. It was decided that she will invite experts from the field and organize the events to sensitize students towards gender equality.

### **Action Taken Report**

Admission process was revised and strategies were formulated to increase popularity of the college among the masses. For this purpose teachers visited the Govt. schools in the vicinity of college campus and conducted students counseling sessions for the admission process.

To enhance the skills of the students following measures have been taken:

Each staff member is allotted a room who will be responsible for the up keepment, repair and maintenance of that room.

Rooms and corridors of the college were repaired and white washed.

Festival of Basant Panchami was celebrated in the college with vigour and enthusiasm to educate the students regarding their customs and traditions.

Voter day was celebrated in the college to educate the students regarding the importance of voting in a democracy.

The college being the nodal college of the district organized a meeting with the representatives of the various colleges to distribute the free books provided by the Bhasha Vibhag Punjab.

A polling booth was established in the college and it was regarded as the model booth of the district.

International language day was celebrated on 21 February 2022 in order to create awareness among the students regarding the importance of the mother tongue.

In order to sensitize the students regarding the environmental pollution an awareness camp was organized by the Krishi Vigyan Kendre Tarntaran where students participated in the poster making, slogan writing and declamation contest.

Audit team of the Punjab Govt. visited the college to do the audit of minority scholarships for the last four years.

College published the first issue of college magazine in order to promote the writing and creative skills of the students and faculty members.

*Jyoti*  
Principal  
S.G.A.D. Govt. College  
Tarn Taran