

Agenda of IQAC meeting 4/08/2023

1. Submission of IQA and SSR criteria's for NAAC cycle 2.
2. First assembly for the academic session 2023-24 (working out details)
3. Formation of Tutorial Groups in order to get the feedback of students, and to address the grievances.
4. Proctorial groups duties in order to maintain discipline in College.
5. Submission of Results of previous semester and evaluation of results.
6. Academic Calendar to be finalised for the session 2023-24.
7. Google form to be created in order to assess the student progression.

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Principal
SGAD Hout College
Tara Tara

Proceedings of the Meeting

Dated 4/8/2023

Meeting was held at 1.00 clock in the Principal office. Principal Mrs Tyoti Bala presided over the meeting and welcomed all the staff members for the first meeting of IQAC.

1. Mrs Tyoti Bala informed all the staff members that college has to file the IQAA for the second cycle of NAAC accreditation. for this purpose SSR should be prepared before hand. So all the staff members are instructed to cooperate and provide the inputs for distributed criteria's.
2. 1st assembly of the session 2023-24 are to be conducted. for this purpose duties were divided among the different staff members.
3. Mrs. Karanjit Kaur and Mrs. Jasjeet Singh were assigned the responsibility to

allot students into the various groups
and teachers.

4. Teachers were asked to ensure compliance to their proctoral duties as maintaining discipline is the prerequisite for healthy academic environment.
5. Results of various classes were discussed and teachers are instructed to provide a copy of their individual result in the office.
6. Academic calendar for the session was ready. It will be circulated among the teachers to note down the proposed events for their particular department and ensure its compliance.
7. Teachers were informed to collect the information from the passed out students regarding their academic progression for this purpose a google form will be circulated among the students

Tyoti

Agenda of IQAC + Proceeding of IQAC meeting held on 15/4/2023.

All the teacher are asked to submit the report of departmental activities done by them during this semester.

2. Teachers are asked to inform all the students regarding their practical date sheet.
3. All the teachers were instructed to submit the list of house exams. taken by them and schedule the retest of such students who has not passed the house test.
4. Mr. Subhash Maini ~~was~~ has submitted the report of B. R Ambedkar Tycoon celebrated in college.

5.

Principal
SGAD Govt College
Tarapur.

Agenda

1. Discipline Duty
2. Campus Cleanliness
3. Criterion of NAAC
4. One hour introductory sessions on meditation + mental health
5. NSS Camp One Day

Proceedings of IQAC 10/02/2023

1. NSS Camp will be held in the month of feb 2023. Mr. Hira Singh, Mr. Baljit Singh and Mrs. Knika Puri will work out the details of the camp.
2. One hour meditation: Camp will be held in the college as per the directions of the DPI colleges. After setting date an expert will be called from Sri Sri Ravi Shankra.
3. Sanitation: Students will be made aware regarding importance of cleanliness and sanitation in the college.
4. SSR : To be written in the month of February therefore SSR criteria will be distributed among the staff members. This committee should mandatorily have faculty of English and Computer Science.

S.G.A.D Govt College Tarn Taran

Notice

Monthly meeting of IQAC was held under the aegis of Principal Ms Jyoti Bala under The direction of the DPI© to hold compulsory monthly meeting.

1. Mrs Dr Gurinderjit Kaur read the minutes of previous meeting, All convenors of 7 criteria of NAAC assessment and accreditation process were asked to provide feed back regarding the submission of AQARs of Previous five years
2. All staff members directed to Insure 100./. registration of Students on ABC (Academic bank of credits) portal by 15th January 2023
3. One day NSS camp will be held after Semester examinations
4. It was also discussed in meeting that university fees will be taken as per the directions of punjab government under CM Scholarship scheme


principal

S.g.a.d govt college
Tarn Taran

Agenda

1132/5-12-2022

1. NSS activities during the semester.
2. Regarding submission of AQAR's for three years.
3. Alumni Meet on 27/01/2023
4. Visiting schools in closer vicinity of college

IQAC- coordinator



^{sup.}
Principal

SGAD Govt College

Tamiraparani

Proceedings

Following issues were discussed at IQAC meetings held on 5.12.2022.

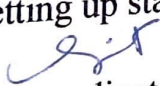
1. NSS Activities : Following activities will be performed under the NSS unit during the next semester
 - (a) seven one day camps will be organised during the even semester.
 - (b) students will help in organising the books in library
 - (c) NSS volunteers will help in the cleanliness of ground.
 - (d) Maintenance of plants in college.
2. Submission of AQAR's : IQAC is committed for the submission of the three AQAR's in few days for the year 2017-18, 18-19, 19-20. The AQAR submission for the next two years will take some more time.
3. Alumni Meet - will be conducted on 27th Jan 2023.


Proceedings

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05/11/22

Following issues were discussed at IQAC meeting held on 05.11.2022.

1. **Multidisciplinary Approach:** Students will be encouraged to participate in courses apart from curriculum like courses offered by Jagat Guru Nanak Dev open University.
2. **Faculty Development/Improvement Programmes:** Teachers were encouraged to ensure their participation in Research related activities and improve their C.V. by attending seminars, workshops of their respective subjects. They were motivated to upload their research paper etc on infibnet.com and Academia.com. Teachers will be trained on basic computer skills.
3. **Unitisation of syllabus:** Teachers were provided with unitisation of Performa duly filled the syllabus covered in their classes in the months of September and October.
4. **Alumni Meet:** IQAC members suggested that Alumni meet of specific profession group of old students should be called every 2 months. Alumni will be encouraged to support destitute students.
5. **Month wise activities of different departments:** Every department wise during the semester and to keep a record of the same.
6. **Best Practices of the college for self employment:** Students will be provided training related fabric painting, shadow-work, Macramé Purses for self employment.
7. **Progress of career guidance cell:** Career guidance cell is actively engaged in providing information to the students regarding various career opportunities available to them. They are made aware of these through seminars, workshops and training programs etc.
8. **Seminar on innovation, entrepreneurship and start-ups:** Career Guidance Cell will organize seminars, Lectures from various experts for setting up start ups.


IQAC Co-ordinator


Principal
SGAD Govt. College
Tarn Taran

Agenda - IQAC meeting 10/07/2023. (310)
* Proceedings.

1. Theatre group will be created. Dr. Manpreet Kaur Assistant Prof Hindi, Mrs Remandeep Kaur will also coordinate with it also.
2. Music group will also be created.
Mrs Karanjit Kaur will be the coordinator of this group. group of students will be Mr. Baljit Singh will also ~~co-ordinate~~ ^{co-ordinate} with it.
3. Admission of 3rd Sem and 5th Sem.
will be done during the period 12th July to 14th July 2023 and their classes will commence from 15th July 2023. for this a committee was created.
4. All the staff members are instructed to coordinate ⁱⁿ the admission process and take their classes regularly and maintain proper registers for the same and ensure the timely completion of their syllabus.
5. Teachers are instructed to collect the attendance register from office and look for the cleanliness of their respective class room.

Principal
SGAD Govt. College
Tarn Taran
Jyoti